

HEMEL HEMPSTEAD BOWLS CLUB
Gadebridge Park, Hemel Hempstead, Herts



Booking System – Teamup

In 2020 the Hemel Hempstead Bowls Club introduced an on-line booking system. This was initially to address COVID 19 track and trace. The aim is to continue using the on-line booking system which covers all rinks and should be used for roll ups, fixtures and any competitions.

It is a simple booking system called Teamup which is a calendar system.

The system can be accessed by computer, tablet or smart phone.

[Hemel Hempstead Bowls Club Rink Booking System | Teamup](#)

To use it click on the link (this will be sent to you via email)

1. You can view the calendar by day, week or month
2. Select the date and time slot you wish to bowl on by clicking within the calendar on the time white blank area (or any white area within the day).
3. A pop-up window will appear, select the date and if the all-day option is ticked untick it and then enter the time start and finish times
4. click in the calendar box to select type. Here you can choose the rink you wish to play on or maintenance as examples.
5. You will note there are grey change over times already pre-set in the calendar please do not book during these times unless agreed with the secretary.
6. Click in the who box to enter the names of who is playing (currently due to COVID restrictions a maximum of 30 players are allowed on the green at the same time).
7. Please note guests/spectators should also be booked in using the system, however for organised competition visitors at this time there is a separate COVID form for them to complete which is used to confirm they accept our COVID guidelines and also for track and trace purposes.
8. Click on save (green save box)
9. We recommend you check the information is correct by clicking on the date you selected.
10. Please note the system version we are using currently updates up to every 12 hours.